

# COUNCILMANIC RESOLUTION ESTABLISHING PROCEDURES FOR USE OF CONSENT AGENDA

**WHEREAS**, the Plainfield City Council must deliberate many agenda items at its meeting; and

**WHEREAS**, the time available to the City Council for such deliberation is severely limited; and

**WHEREAS**, the City Council desires to have as much time as possible for the deliberation of major agenda items which involve the establishment of City policy and goals; and

**WHEREAS**, some agenda items are of such a routine, non-controversial nature that they need minimal City Council deliberation; and

**WHEREAS**, the City Council desires to handle these agenda items as expeditiously as possible in order to provide more time for major agenda items; now, therefore, be it

**RESOLVED**, that the City Council of the City of Plainfield hereby directs the City Clerk to prepare a Consent Agenda for each City Council meeting held on the first and third Monday of each month. The **Consent Agenda** shall contain routine non-controversial items that require City Council action but need little or no deliberation.

The **Consent Agenda** items will occur in the general agenda order and be indicated with a special symbol (\*). The information on each item, including the **Consent Agenda** items, will be attached to the agenda.

**CONSENT AGENDA:** Will appear on the Agenda as item number 10.

## **RESOLUTIONS AND MOTIONS:**

### **Resolutions**

All items with (\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

The following procedures and rules shall govern the use by the City Council of the **Consent Agenda**.

1. The **Consent Agenda** shall be placed on the City Council agenda as an item of general business.
2. A motion to approve the **Consent Agenda** shall not be debated.
3. At the request of any individual member of the City Council, an item shall be removed from the **Consent Agenda** and placed upon the regular agenda for debate.
4. The **Consent Agenda** shall only be adopted by a unanimous vote of those City Council members present at the meeting.
5. At any time prior to the motion to approve the **Consent Agenda** a Councilperson at a Regular Meeting may elect at his/her option to remove a matter from the **Consent Agenda**; said action does not have to be approved at the Agenda Fixing Session.

This Resolution shall take effect immediately upon adoption.

**ADOPTED BY MUNICIPAL COUNCIL**

**JANUARY , 2008**

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**Laddie Wyatt, Municipal Clerk**