



BIDDERS QUALIFICATION

FOR

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL

515 WATCHUNG AVENUE, PLAINFIELD, NEW JERSEY 07060

THIS PACKET CONTAINS:

- (1) PROJECT FACT SHEET
- (2) PREQUALIFICATION REGULATIONS
- (3) BIDDERS QUALIFICATION STATEMENT
- (4) PROJECT LOCATION MAP AND DIRECTIONS

**IF YOU HAVE ANY QUESTIONS REGARDING THE PROJECT CONTACT:
SCOTT BAUMAN, PROJECT MANAGER**

PHONE: 908-753-3580

FAX: 908-226-2587

EMAIL: CITYPLANNERGUY@AOL.COM

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL

PROJECT FACT SHEET

PROJECT: Plainfield City Hall Exterior Restoration and Repair

LOCATION: Plainfield City Hall, 515 Watchung Avenue, Plainfield, New Jersey 07060

OWNER: The City of Plainfield

**PROJECT
MANAGER:** Scott Bauman, PP, AICP- Principal Planner; Plainfield Planning Division
Plainfield City Hall, Room 202, 515 Watchung Avenue, Plainfield, NJ 07060
Phone: (908) 753-3580
Fax: (908) 226-2587
Email: cityplannerguy@aol.com

ARCHITECT: Page Ayres Cowley Architects, LLC, 636 Broadway, New York, NY 10012
Project Principal: Page Ayres Cowley, AIA, RIBA
Phone: (212) 673-6910
Fax: (212) 673-6869
Email: admin@pac-architects.com

**PROJECT
FUNDING:** The New Jersey Historic Trust
The City of Plainfield

**BACKGROUND
INFORMATION:** Plainfield City Hall was designed by Peck & Bottomley in 1917 in the Classical Revival style, popular for civic buildings of this period. The Plainfield City Hall is a local landmark and is listed on the State and National Registers of Historic Places. This project is intended to rehabilitate and repair deteriorated and failing ornamental features on the exterior of the building.

**SCOPE
OF WORK:** The project consists of the following components as shown on the drawings and described in the specifications. These include:

- Masonry repair, cleaning, and re-pointing
- Repair and restore brick and limestone exterior walls
- Repair all limestone trim
- Clean granite steps in front of the building
- Restore, with selective in-kind replacement, wood windows
- Restore original double-leaf panel door at main entrance

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL
PREQUALIFICATION REGULATIONS

STATEMENT OF GENERAL NOTICE

Plainfield City Hall is located at 515 Watchung Avenue, Plainfield, New Jersey. The Plainfield City Hall is a local landmark and is listed on the State and National Registers of Historic Places. The project involves selective demolition, temporary shoring and bracing, protection, masonry repair and re-pointing, brick and limestone repair, wood window restoration / replacement, wood door restoration. All work must be carried out to respect and conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings (1995 edition).

The principal historic preservation activities required for this single contract include:

1. Project supervision, coordination, and administration of historic preservation projects
2. Masonry cleaning and re-pointing
3. Brick and limestone repair and restoration exterior walls and trim
4. Clean granite steps
5. Restore, with selective in-kind replacement, wood windows
6. Restore original double-leaf panel door at main entrance

The complete scope of work consists of a single contract for the General Conditions, selective demolition, temporary shoring and bracing, protection, masonry repair and re-pointing, brick and limestone repair, wood window restoration / replacement, wood door restoration. All work is to be carried out in accordance with the Contract Documents (drawing and specifications).

The Architect for the project is Page Ayres Cowley Architects, LLC, 636 Broadway, New York, NY 10012; telephone (212) 673-6910. The project principal is Page Ayres Cowley, AIA, RIBA. The Owner's representative is Scott Bauman, PP / AICP, Principal Planner, Plainfield Planning Division, City of Plainfield; telephone (908) 753-3580. A Fact Sheet describing the project scope and work is attached. A set of plans and specifications will be available for inspection in the Plainfield Purchasing Department, basement level, 515 Watchung Avenue, Plainfield, New Jersey during regular working hours, Monday through Friday, 9:00 AM to 4:30 PM. All prospective bidders are strongly encouraged, but not required, to visit the site.

All prospective bidders shall submit a completed Qualifications Statement as set forth herein. Completed Bidders Qualification Statements shall be submitted in duplicate in sealed envelopes to the Plainfield City Clerk, 515 Watchung Avenue, Plainfield, New Jersey 07060 by 10:00 AM on Wednesday, December 19, 2007. Failure to substantially complete the Bidders Qualifications Statement may result in disqualification of the prospective bidder.

The qualifications of prospective bidders will be evaluated by the City of Plainfield Bids Committee, the Project Architect, and the New Jersey Historic Trust. Prospective bidders will be notified of their qualification status in writing.

The City of Plainfield Bids Committee will notify in writing the Prospective Bidders that that have been determined to be Qualified Bidders. The City of Plainfield will issue bid proposal forms, plans and specifications only to Qualified Bidders. Only bids received from previously Qualified Bidders will be opened.

Pre-qualified Bidders must designate those named / listed certain subcontractors with their bids, as required by law (N.J.S.A. 40A:11-16) and must supply evidence of performance surety for themselves and all named / listed and other designated subcontractors. Each such designated subcontractor must also be "responsible" as such term is interpreted under the Local Public Contracts Law. Additional subcontractors may be hired by the successful Bidder during the project to perform work other than that performed by the designated subcontractors, subject, however, to the prior approval of the City of Plainfield and the New Jersey Historic Trust.

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL

STATEMENT OF BIDDER QUALIFICATIONS / CRITERIA FOR EVALUATING BIDDERS

The following five (5) criteria will be used for evaluating the qualifications of Bidders. The evaluation will be based on information in the Qualification Statement provided by prospective Bidders as well as information supplied by the Bidders' references.

1. The Potential Bidder, acting as general contractor, will be required to demonstrate verifiable, successful experience in Project Supervision and Administration of Historic Preservation Projects, masonry / limestone / granite cleaning and repair, and wood window restoration / replacement in Historic Buildings. This experience shall include at least two (2) projects involving separate historic buildings or sites and of similar activities and scope of work as the subject property completed in compliance with the Secretary of the Interior's Standards for the Treatment of Historic Buildings (revised 1995) within the past five (5) years preceding the date of the submission of this pre-qualification form. The aggregate construction value of each previous project must be a minimum \$275,000. At least one of the projects must have been reviewed by the New Jersey State Historic Preservation Office, the New Jersey Historic Trust, or the historic review body of a county or local municipal authority.
2. The Potential Bidder's proposed project supervisor will be required to demonstrate verifiable, successful experience in Project Supervision and Administration of Historic Preservation Projects, masonry / limestone / granite cleaning and repair, and wood window restoration / replacement in Historic Buildings. This experience shall include at least two (2) projects involving separate historic buildings or sites and of similar activities and scope of work as the subject property completed in compliance with the Secretary of the Interior's Standards for the Treatment of Historic Buildings (revised 1995) within the past five (5) years preceding the date of the submission of this pre-qualification form. The aggregate construction value of each previous project must be a minimum \$275,000. At least one of these projects must have been reviewed by the New Jersey State Historic Preservation Office, the New Jersey Historic Trust, or the historic review body of a county or local municipal authority.
3. The Bidder must have not wrongfully defaulted on a contract or had work terminated for non-performance within the past five (5) years.
4. The Bidder must not have been denied a bid guarantee, consent of surety, or a performance bond within the past twelve (12) months, based on the bidder's inability to meet the surety's reasonable underwriting standards.
5. The Bidder must demonstrate satisfactory performance on all current projects in progress.

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL

BIDDER'S QUALIFICATION STATEMENT

This form must be completed and submitted by prospective Bidders who wish to be considered for this work. Failure to complete the Bidder's Qualification Statement will result in disqualification of the prospective Bidder. Attachments to this sheet are acceptable (please properly label).

1. Name and Address of Firm: _____

2. Under what other name(s) has your business operated? _____

3. Business form (corporation, partnership, etc.) _____
Date of formation _____
Principal location: _____
Names of Officers of Corporation, or Partners: _____

4. Has your firm or any predecessor firm defaulted on a contract or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.
5. Has your firm or any predecessor firm been denied a bid guarantee, consent of surety, or a performance bond within the past twelve (12) months? If so, on a separate sheet describe the circumstances / reasons.
6. **GENERAL CONTRACTOR:**
Provide evidence of successful experience in Project Supervision and Administration of Historic Preservation Projects, masonry / limestone / granite cleaning and repair, and wood window restoration / replacement in Historic Buildings. This experience shall include at least two (2) projects involving separate historic buildings or sites and of scope as the subject work completed in compliance with the Secretary of the Interior's Standards for the Treatment of Historic Buildings (revised 1995) within the past five (5) years preceding the date of the submission of this pre-qualification form. The aggregate construction value of each previous

project must be a minimum \$275,000. At least one of these projects must have been reviewed by the New Jersey State Historic Preservation Office, the New Jersey Historic Trust, or the historic review body of a county or local municipal authority.

Project #1

Project Name: _____

Location: _____

Construction Cost: _____

Completion Date: _____

Approximate Construction Date of Historic Building or Site: _____

Project Supervisor: _____

Scope of Work and Nature of Project: _____

Owner: _____

Owner's Contact Person: _____

Phone: _____ Fax: _____

Architect: _____

Architect Contact Person: _____

Phone: _____ Fax: _____

Historic Review Agency: _____

Project #2

Project Name: _____

Location: _____

Construction Cost: _____

Completion Date: _____

Approximate Construction Date of Historic Building or Site: _____

Project Supervisor: _____

Scope of Work and Nature of Project: _____

Owner: _____

Owner's Contact Person: _____

Phone: _____ Fax: _____

Architect: _____

Architect Contact Person: _____

Phone: _____ Fax: _____

Historic Review Agency: _____

7. PROPOSED PROJECT SUPERVISOR:

Provide evidence of successful experience in Project Supervision and Administration of Historic Preservation Projects, masonry / limestone / granite cleaning and repair, and wood window restoration / replacement in Historic Buildings. This experience shall include at least two (2) projects involving separate historic buildings or sites and of scope as the subject work completed in compliance with the Secretary of the Interior's Standards for the Treatment of Historic Buildings (revised 1995) within the past five (5) years preceding the date of the submission of this pre-qualification form. The aggregate construction value of each previous project must be a minimum \$275,000. At least one of these projects must have been reviewed by the New Jersey State Historic Preservation Office, the New Jersey Historic Trust, or the historic review body of a county or local municipal authority.

Name and Address of Project Supervisor: _____

Years of Experience: _____

With Whom: _____

Project #1

Project Name: _____

Location: _____

Construction Cost: _____

Completion Date: _____

Approximate Construction Date of Historic Building or Site: _____

Scope of Work and Nature of Project: _____

Owner: _____

Owner's Contact Person: _____

Phone: _____ Fax: _____

Architect: _____

Architect Contact Person: _____

Phone: _____ Fax: _____

Historic Review Agency: _____

Project #2

Project Name: _____

Location: _____

Construction Cost: _____

Completion Date: _____

Approximate Construction Date of Historic Building or Site: _____

Scope of Work and Nature of Project: _____

Owner: _____

Owner's Contact Person: _____

Phone: _____ Fax: _____

Architect: _____

Architect Contact Person: _____

Phone: _____ Fax: _____

Historic Review Agency: _____

8. GENERAL CONTRACTOR: PROVIDE THIS FOLLOWING INFORMATION ON ALL CURRENT PROJECTS IN PROGRESS:

Project Name: _____

Location: _____

Owner: _____ Phone: _____

Owner's Contact Person _____ Phone: _____

Architect _____ Phone: _____

Contract Amount: _____

Scheduled Completion Date: _____

Architect's Contact Person: _____

Phone: _____

Project Name: _____

Location: _____

Owner: _____ Phone: _____

Owner's Contact Person _____ Phone: _____

Architect _____ Phone: _____

Contract Amount: _____

Scheduled Completion Date: _____

Architect's Contact Person: _____

Phone: _____

Project Name: _____

Location: _____

Owner: _____ Phone: _____

Owner's Contact Person _____ Phone: _____

Architect _____ Phone: _____

Contract Amount: _____

Scheduled Completion Date: _____

Architect's Contact Person: _____

Phone: _____

Project Name: _____

Location: _____

Owner: _____ Phone: _____

Owner's Contact Person _____ Phone: _____

Architect _____ Phone: _____

Contract Amount: _____

Scheduled Completion Date: _____

Architect's Contact Person: _____

Phone: _____

CERTIFICATION

I / We the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: _____

NAME OF POTENTIAL BIDDER _____

ADDRESS OF POTENTIAL BIDDER _____

TELEPHONE / FAX: _____

EMAIL: _____

BY: (sign name, no stamps): _____

(Print / type name and title): _____

WITNESSED: (If a Corporation, by the secretary of the corporation)

BY (sign name, no stamps): _____

(Print / type name and title): _____

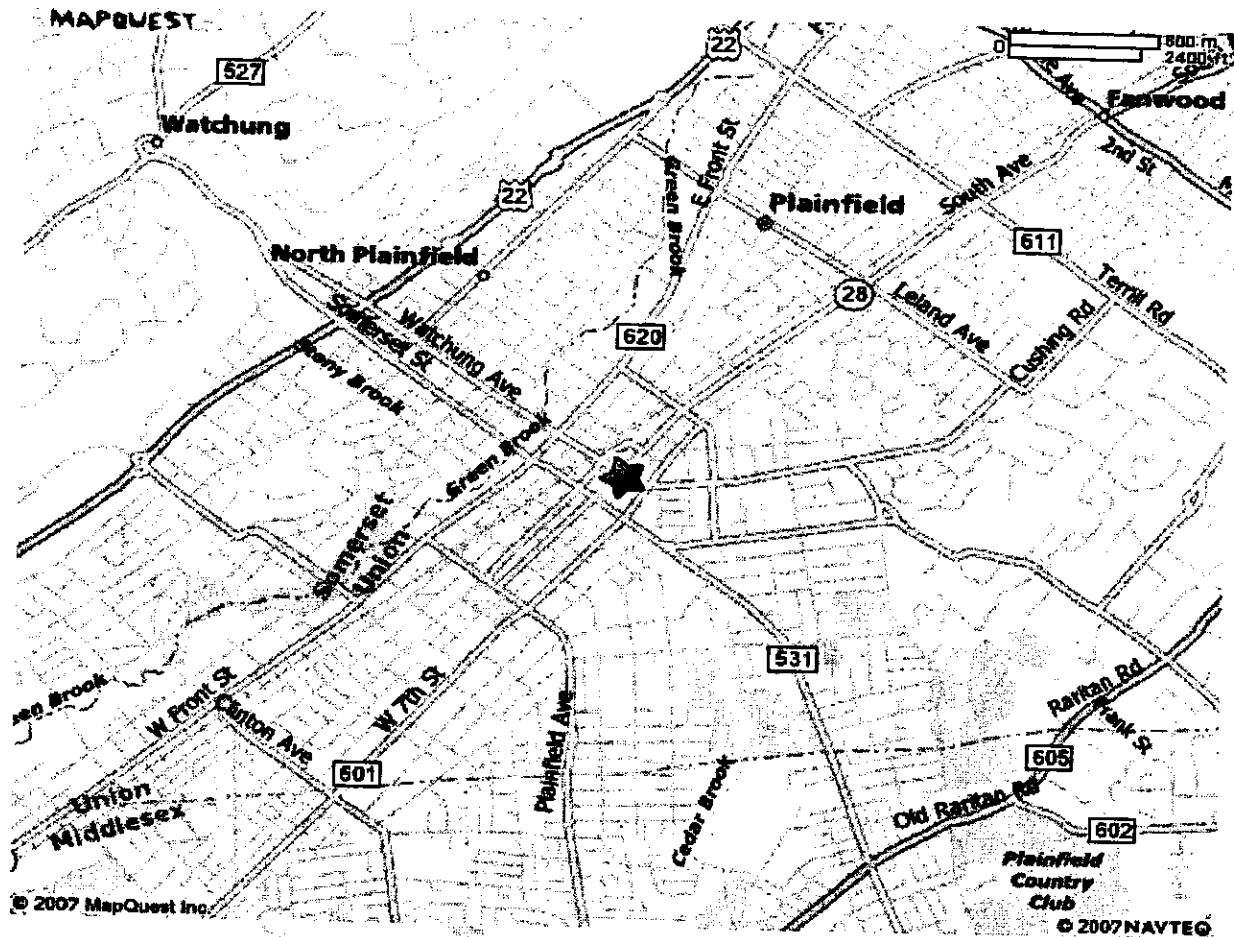
Subscribed and sworn to before me this _____ day of _____, 2007

Notary Public of the State of _____

(Seal)

My commission expires

EXTERIOR REHABILITATION AND REPAIR OF PLAINFIELD CITY HALL
PROJECT LOCATION MAP & DIRECTIONS



Directions to Plainfield City Hall, 515 Watchung Avenue, Plainfield, New Jersey 07060
latitude longitude coordinates: 40° 37' 04" N / 74° 24' 60" W

From Garden State Parkway North: Take US Route 22 West exit and continue 13 miles to the Watchung Avenue exit through the intersection loop and overpass and remain on Watchung Avenue in a southerly direction. Continue through North Plainfield into the City of Plainfield and the City Hall is three blocks past the Rail Road overpass on the left side. Turn left onto Sixth Street and into the City Hall parking lot.

From Garden State Parkway South: Take State Highway Route 28 West exit and continue on Route 28 into the City of Plainfield and make a right turn onto Leland Avenue and go one block and make right turn onto East 7th Street and continue past two traffic lights and make right turn at third traffic light. This is Watchung Avenue and the City Hall is one block to the right side. Turn right onto Sixth Street and make a left into the City Hall parking lot.

From Route 287: Take Route 22 East exit and continue 9 miles to the Watchung Avenue exit and follow road into Plainfield. The City Hall is on Watchung Avenue three blocks past the Railroad overpass on the left side.

From Interstate 78: Take Hillcrest Road exit south to County Road 531 and continue on Watchung Avenue exit and follow this road through North Plainfield into Plainfield. The City Hall is on Watchung Avenue three blocks past the Railroad overpass on the left side.