

INTER OFFICE MEMORANDUM

TO: Marc DaShield, City Administrator

FROM: Jennifer Wenson Maier, Director of Public Works and Urban Development


DATE: July 23, 2006

RE: **City Council Resolution Authorizing the Award of a Professional Services Contract to Remington & Vernick in the Amount of \$100,000.00 specifically related to the Redevelopment Plan and the Master Plan**

Attached please find a resolution authorizing the execution of an agreement for professional services with Remington & Vernick Engineers, in the amount of \$100,000.00 as the Professional Planning Consultant specifically related to the Redevelopment Plan and the Master Plan for the City of Plainfield Department of Public Works & Urban Development, Division of Planning, and Planning Board. It is the request of this office to have this item heard at the August 20, 2007 City Council Agenda Fixing Session and adopted at the August 22, 2007 City Council Regular Meeting.

Thank you for your time and cooperation regarding this matter. Please do not hesitate to contact me at extension 3664 with any comments or revisions.

I have reviewed the Resolution
and attest to its accuracy


Jennifer Wenson Maier, Director
Public Works & Urban Development

Approved for Placement on
Council Agenda


Marc D. Dashield
City Administrator

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES
CONTRACT PURSUANT TO N.J.S.A. 40A:11-2(6) AND THE FAIR AND OPEN
PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 TO REMINGTON
VERNICK ENGINEERS PLANNING SERVICES IN AN AMOUNT NOT TO
EXCEED \$100,000.00 FOR FY 2008**

WHEREAS, in accordance with N.J.S.A. 40A:112(6), the City of Plainfield instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for various types of Professional Services required by the City pursuant to a fair and open process in accordance with 19:44A-20.4; and has a need to retain the professional planning services of a planning firm as a Planning Consultant to the City of Plainfield; and

WHEREAS, the City of Plainfield, on June 12, 2007, received in accordance with a published notice, sealed qualifications for various positions; and

WHEREAS, pursuant to the fair and open process, and based upon review of the qualifications and recommendations by City Staff, for planning services as needed by the City of Plainfield Remington Vernick Engineers was deemed appropriate and qualified to perform the professional services required therefore; and

WHEREAS, the City of Plainfield by resolution R-294-07 on June 20, 2007 approved Remington Vernick as a qualified service provider, and

WHEREAS, after a further review and based upon the recommendations made by the Director of Public Works and Urban Development, it is in the City's best interest to execute a contract with Remington Vernick to provide planning services for FY 2008 (July 1, 2007 through June 30, 2008) for an amount not to exceed \$100,000.00 contingent upon the approval of the FY 2008 City of Plainfield Budget;

WHEREAS, the maximum amount of this contract is not to exceed \$100,000.00 for five (5) years and there is sufficient funding in an emergency fund, account number 08-01-55-006-001-004 (Resolution *R 196-07) and evidenced by the City Finance Officer's certificate attached hereto; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Plainfield, New Jersey as follows:

1. The Mayor and the City Clerk are hereby authorized to execute a professional services agreement with Remington & Vernick Engineers, 15-33 Halsted Street East Orange, N.J. 07018 effective as of July 1, 2007 through June 30, 2008, pursuant to which such firm shall provide professional services to the City of Plainfield as set forth in the agreement attached hereto.
2. Funding shall be paid from account number 08-01-55-006-001-004 as evidenced by the City Finance Officer's certificate attached hereto in an amount not to exceed \$100,000.00 contingent upon the final approval of the FY)* City of Plainfield budget.
3. A notice of this action shall be published in the official newspaper authorized to publish legal notice for the City as required by law.
4. A copy of this resolution and the executed agreement shall be filed in the Office of the City Clerk.

Adopted by City Council

August 22, 2007

Laddie Wyatt, City Clerk

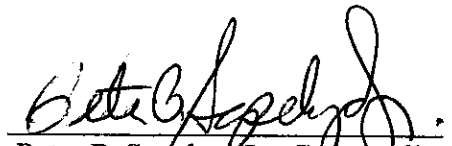
Approved as to Form:


Daniel A. Williamson,
Corporation Counsel

CERTIFICATION AS TO AVAILABLE FUNDING

I, Peter P. Sepelya, Jr. Chief Financial Officer of the City of Plainfield, do hereby certify that funds are available from the City of Plainfield Municipal Budget Code Emergency Appropriation 08-01-55-006-001-004 in an amount not to exceed \$100,000.00 for five (5) years for a professional services contract with Remington & Vernick Engineers, 15-33 Halsted Street, East Orange, New Jersey, 07018.

Date: 7-25-07


Peter P. Sepelya, Jr., Comptroller

RESOLUTION PROVIDING FOR THE FIVE (5) YEARS SPECIAL EMERGENCY APPROPRIATION FOR THE MASTER PLAN TO BE COMPLETED IN 2007

WHEREAS, it has been found necessary to make a Special Emergency Appropriation to meet certain extraordinary expenses to be incurred for the preparation of the Master Plan and,

WHEREAS, NJS 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation and/or "Special Emergency Notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE BE IT RESLOVED, by not less than two-thirds of all governing body members affirmatively concurring that in accordance with the provisions of NJS 40A:4-55:

1. An emergency appropriation is hereby made for the preparation of a master plan in the total amount of \$100,000.00.
2. That the emergency appropriation shall be provided for in the next succeeding five years by the inclusion of not less \$20,000.00.
3. That an "emergency note" not in excess of the amount authorized pursuant to law, be provided if necessary.
4. That such note shall be executed by Peter P. Sepelya, Jr., Chief Financial Officer and the Mayor.
5. That said note shall be dated June 1, 2007 may be renewed from time to time provided that such note and any renewals shall mature and be paid in the amount of not less than one-fifth of the total appropriated by this resolution in each year after the authorization.
6. That the statement required by the Local Finance Board has been filed with the City Clerk and a copy will be transmitted to the Director of the Division of Local Government Services.
7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services: however, no approval is required from the Division.

Adopted by the City Council

May 9, 2007


Laddie Wyatt, City Clerk

Approved as to Form


Daniel A. Williamson, Esq.
Corporation Counsel

This will certify that the foregoing is a true copy


City Clerk

R 196-07