



# CITY OF PLAINFIELD

CITY HALL ANNEX  
510 WATCHUNG AVENUE  
PLAINFIELD, NEW JERSEY 07061



## MEMORANDUM

David Wynn  
Superintendent, Parks & Recreation

TO: Jennifer Wenson-Maier, Director  
Public Works and Urban Development

FROM: David Wynn, Superintendent  
Division of Parks & Recreation

DATE: July 31, 2007

SUBJECT: Item for City Council Meeting Scheduled for Wednesday, August 22, 2007  
Acceptance of Community Development Block Grant Program for James  
Serman Neighborhood Park - \$16,018.50

The Division of Parks & Recreation is requesting that subject item be discussed and passed at the Wednesday, August 22, 2007 Public Meeting.

The Division of Parks & Recreation has applied for and has been awarded a grant in the amount of \$16,018.50 from the Community Development Block Grant Program.

These funds will be used to install a swing set, playground equipment including safety surfacing and rubber curbs.


An Acceptance Resolution is attached.

I HAVE REVIEWED THE  
ACCOMPANYING RESOLUTION  
AND ATTEST TO ITS ACCURACY

APPROVED FOR PLACEMENT ON  
COUNCIL AGENDA



Jennifer Wenson-Maier, Director  
Department of Public Works and  
Urban Development



Marc D. Dashield  
City Administrator

DW/mj  
Att.

Telephone: (908) 753-3096  
Fax: (908) 226-8038  
Email: [dwynnplfdrec@yahoo.com](mailto:dwynnplfdrec@yahoo.com)

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 33 (2007-2008) FOR THE JAMES SERMAN NEIGHBORHOOD PARK PROJECT IN THE AMOUNT OF \$16,018.50**

**WHEREAS**, the City of Plainfield has applied for the Community Development Block Grant for the James Serman Neighborhood Park project and has been approved for funding in the amount of \$16,018.50; **AND**

**WHEREAS**, these funds will be used to install a swing set, playground equipment with safety surfacing and rubber curbs for the James Serman Neighborhood Park; **AND**

**WHEREAS**, the funds will cover the period from September 1, 2007 to August 31, 2008; Now, therefore, be it,

**RESOLVED**, by the City Council of the City of Plainfield that the Mayor and the City Clerk are hereby authorized to execute such documents necessary to accept the Grant award in the amount of \$16,018.50 from the Community Development Block Grant Program; **BE IT**

**FURTHER RESOLVED**, that a duly executed copy of this resolution and a Grant Application be filed in the Office of the City clerk

Adopted by the City Council

August 22, 2007

\_\_\_\_\_  
Laddie Wyatt  
City Clerk

Approved as to Form

  
\_\_\_\_\_  
Daniel A. Williamson  
Corporation Counsel



# COUNTY OF UNION

DEPARTMENT OF ECONOMIC DEVELOPMENT  
*Alfred J. Faella, Director*

BOARD OF  
CHOSEN FREEHOLDERS

June 4, 2007

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ANGEL G. ESTRADA  
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*Clerk of the Board*

STEVEN H. MERMAN, ESQ.  
*Division Director*

Mr. Al Restaino  
Director of Community Development  
515 Watchung Avenue  
Plainfield, NJ 07060

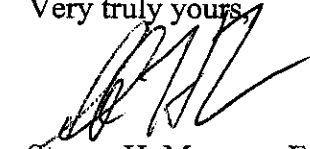
Re: Plainfield – James Serman Neighborhood Park  
CDYR XXXI I \$ 16,018.00 (PI)

Dear Mr. Restaino:

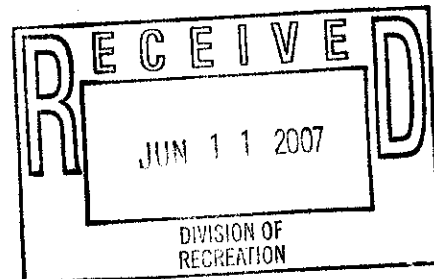
Please be advised that at a regular meeting of the Revenue Sharing Committee held on May 9, 2007, your request to use Program Income funds for the James Serman Neighborhood Park was approve.

If you have any questions, please do not hesitate to contact Thomas E. Connell at (908) 527-4023.

Very truly yours,

  
Steven H. Merman, Esq.  
Director, Planning & C.D.

SM:te  
cc: Fiscal Officer



DIVISION OF PLANNING & COMMUNITY DEVELOPMENT

Elizabethtown Plaza

Administration Building  
Elizabeth, NJ 07207 (908) 527-4229

fax (908) 352-3980

www.ucnj.org

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From The Desk of

**AL RESTAINO**  
Community Development Director

May 7, 2007

Mr. Tom Connell, Bureau Head  
Bureau of Community Development  
Union County Administration Building - 5th Floor  
Elizabeth, NJ 07207

Dear Mr. Connell:

Attached please find a CDBG Application relating to the ~~James Serman Neighborhood~~ Park Renovation project, which the City is hopeful of utilizing \$16,018.50 in program income to fund. This program would provide the City with the necessary capital to continue the revitalization of our neighborhoods and downtown.

The City's Division of Recreation has taken a pro-active position as it relates to the renovation of local parks and the positive impact they have on our City and neighborhoods. This park fits all of the necessary eligibility requirements and its completion will enable local residents to appreciate the benefits of a quality safe and renovated facility. Currently there is no equipment located in the park and its installation will enhance the available recreation activated for the area youth.

Accordingly, I am respectfully requesting that this request be presented to the appropriate committee for consideration and approval. As always your assistance in this and other matters is greatly appreciated. Should you have questions or require additional information feel free to contact me at 908 753-3233.

Sincerely,

*Al Restaino*

Al Restaino  
Director

**COUNTY OF UNION**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
**YEAR XXXIII (33) PROPOSAL SUBMISSION**

**I. Project Name:** James Serman Neighborhood Park Improvements

Project Address: 200 West Third Street Program Income: \$16,018.50

Project City: Plainfield Request: \_\_\_\_\_

Census Tract(s): 393 Block Group(s): 2

**II. Name of Applicant:** City of Plainfield Office of Community Development

Applicant Address: 515 Watchung Avenue, Plainfield, NJ 07060

Contact Person: Al Restaino Title: Director

Telephone No.: 908 753-3233 Fax No.: 908 753-3535 Email: alrestaino@verizon.net

**III. Eligibility**

National Objective	Activity Category	Type of Project	Certification of Eligibility
<input checked="" type="checkbox"/> Benefits Low/Mod Income Persons  <input type="checkbox"/> Prevents/Eliminates Slum or Blight  <input type="checkbox"/> Urgent need	<input type="checkbox"/> Acquisition  <input checked="" type="checkbox"/> Public Facilities & Improvements  <input type="checkbox"/> Social Services  <input type="checkbox"/> ADA Improvements  <input type="checkbox"/> Housing Rehabilitation  <input type="checkbox"/> Planning & Administration	<input checked="" type="checkbox"/> Facility/Public Imp. (complete page 2)  <input type="checkbox"/> Housing (complete page 3)  <input type="checkbox"/> Social Services (complete page 4)  <input type="checkbox"/> Administrative & Planning (attach separate description)	1. Number of Persons benefiting from the project # _____  OR Number of Households benefiting from the project # _____  2. Number of Low/Mod Income Persons Benefiting from the Project (per HUD Sections 8 Income L: # _____  3. Percentage of Low/Mod Income Persons Benefiting from Project # _____  Data Source _____

**IV. Budget Information/Project Funding** Complete Budget pages 5, 6, and 7.

**V. Prior CD funds Received:** CD / Year 32 \$0.00 CD / Year 31 \$ 0.00 CD / Year 30 \$0.00

**VI. Certification**

*I hereby certify that the information included in this application is correct to the best of my knowledge.*

\_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 City of Plainfield OCD  
 Agency

\_\_\_\_\_  
 Date

**FACILITIES / PUBLIC IMPROVEMENTS**

1. Site Control: Owned  X  Option \_\_\_\_\_ Lease \_\_\_\_\_ Other \_\_\_\_\_  
(if leased, what is the termination date? \_\_\_\_\_ If option, what is the expiration date? \_\_\_\_\_)

2. Description of Project (list specific improvements proposed in 1 or 2 sentences)  
Installation of a swing set and playground equipment including safety surfacing and rubber curbs.

3. Describe the area that will be served by this activity (i.e., boundaries, census tracts, block groups, address)  
This project relates to a pocket park located in census tract 393 Block group 2.

4. Is this project located in a primarily residential area? (please check one) Yes  X  No \_\_\_\_\_

5. Will the project have a significant impact of the environment? Yes \_\_\_\_\_ No  X   
(Please see page 8)

If yes please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Describe the impact of the project on the Community. Completion of this project will enhance existing recreational activities in the City. More specifically the residents of that area will be able to enjoy an environment that provides a safe and secure outdoor facility for their children enjoyment.

7. Supply appropriate documentation to support the degree of need. Examples of documentation may include planning and/or engineering studies, letters from State of other public agencies and newspaper articles.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Do the improvements require approval by the municipal planning board or zoning board?  
Yes \_\_\_\_\_ No  X

If so, what is the date of proposed or actual submission \_\_\_\_\_ . Date of approval \_\_\_\_\_

9. Project how all Community Development funds will be spent within the 12 month contract period.  
a. Plans & Specifications completion date: \_\_\_\_\_  
b. Estimated Bid Date: \_\_\_\_\_  
c. Estimated Project Start Date: \_\_\_\_\_  
d. Estimated Finish Date: \_\_\_\_\_

**BUDGET INFORMATION/ PROJECT FUNDING**

**Total Cost of Project:** \$16,018.50

**Grant Requested:** \$16,018.50

**Percentage Total:** 100%

**Total of Other Funding \$** \$0.00

**OTHER AGENCIES APPLIED TO FOR FUNDS**

**Name**                      **Amount**                      **Status (pending, approved, declined)**

**PROJECT BUDGET**

<b>Budget Categories</b>	<b>Program Income Share</b>	<b>Agency/Mun. Share</b>	<b>Other Fed &amp; State Funds</b>	<b>Other Source Share</b>	<b>Total Program Budget</b>
<b>1</b> Administrative Salary					
<b>2.</b> Administrative Fringe/Indirect					
<b>3.</b> Rent					
<b>4.</b> Heat					
<b>5.</b> Electric,water,non-heat-gas					
<b>6.</b> Telephone					
<b>7.</b> Office Supplies (consumable)					
<b>8.</b> Other Office Expense					
<b>9.</b> Travel / Vehicle Maintenance					
<b>10</b> Meals (CD Staff)					
<b>11</b> Supplies (non-office)					
<b>12</b> Equipment (non-office)					
<b>13</b> Consultant					
<b>14</b> Architect / Engineer					
<b>15</b> Project Salary					
<b>16</b> Project Fringe					
<b>17</b> Project Cost	\$16,018.50	\$0.00	\$0.00	\$0.00	\$16,018.50
<b>TOTAL</b>	\$16,018.50	\$0.00	\$0.00	\$0.00	\$16,018.50

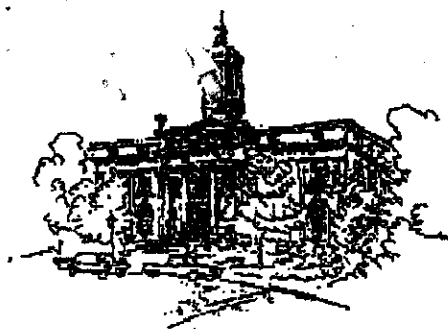


# PROJECT ACTIVITY TIMETABLE

SUBGRANTEE: City of Plainfield      DATE: MONTH & YEAR 1-May-07

PROJECT NAME: East Ninth Street and Park Avenue Peninsula

PROJECT ACTIVITIES	1ST. QUARTER			2ND QUARTER			3RD QUARTER			4TH QUARTER		
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG
Plans and Specs										X		
Secure Bldgs												
Project Start	X											
Project Completion							X					X



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**David Wynn**  
Superintendent, Parks & Recreation

## MEMORANDUM

**TO:** Al Restaino, Community Development, CDBG

**FROM:** David Wynn, Superintendent  
Division of Parks & Recreation 

**DATE:** May 3, 2007 (Revised)

**RE:** Price Quotes for Playground Equipments

Attached please find price quotes for playground equipments, swings, fibar, rubber curbs, and installation.

Equipment to be placed at the James Serman Neighborhood Park, 200 West Third Street, (rear of Plainfield Neighborhood House) and total cost is \$16,018.50.

Should you have any questions, feel free to contact me at Ext. 3096.

DW/kb  
Att.

Cc: J. Wenson-Maier, Director, DFW & UD

Telephone: (908) 753-3096

Fax: (908) 226-8038

Email: [dwwynnplfdrec@yahoo.com](mailto:dwwynnplfdrec@yahoo.com)